



## Consortium Fiscal Administration Declaration

**INSTRUCTIONS:** The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

### Consortium Information

#### 06 Southeast Los Angeles

##### Address

11110 Alondra Blvd.

Street Address

Street Address 2

Norwalk

City

CA

State

90650

Zip

##### Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.



[remove](#)

##### Website

www.paace.net

##### Primary Contact

Graciela

First

Vasquez

Last

##### Primary Contact Email

gvasquez@cerritos.edu

##### Certifying Official / Coordinator

Graciela

First

Vasquez

Last

##### Certifying Official / Coordinator Email

gvasquez@cerritos.edu

### Consortium Membership

#### Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
Norwalk-La Mirada Unified School District	Sharon Renfro Todd	stodd@nlmusd.k12.ca.us	(562) 868-9858	09/14/2015
Downey Unified School District	Blanca Rochin	brochin@das.edu	(562) 940-6201	09/15/2015
Bellflower Unified School District	Patrick Dixon	pdixon@busd.k12.ca.us	(562) 356-9904	11/14/2013
Cerritos Community College District	Graciela Vasquez	gvasquez@cerritos.edu	(562) 860-2451	11/05/2015
ABC Unified School District				03/14/2017

## Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.

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## Fiscal Management

### Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

**Please select the option that best describes how funding should be disseminated to your Consortium from the state.**

- ☐ The consortium has designated a fiscal agent
- ☒ The consortium has chosen direct funding

### Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

Collectively, PAACE consortium members made the unanimous decision to utilize direct funding. This process will provide a more expedient manner by which each member can identify, access, and report on fiscal issues. In the past year, the PAACE consortium had operated with Cerritos College as the fiscal agent. Although this structure was positive and provided much support to the consortium, the inevitable delay of payment to all members and reporting was less than efficient. Provided the direct funding structure, it is expected that the fiscal structure will be more responsive and continue to allow objectives to be met as planned. Funding allocations will continue

to be based on activities and goals set forth by the PAACE members and approved by the larger body of constituency groups. For purposes of confirming, finalizing, and certifying fiscal reports, each consortium member will be responsible for their respective district. The PAACE members will meet to review fiscal documents, provide breakdown of expenditures, and discuss how objectives and goals were met for the mandated adult education program areas.

## Fiscal Management Approach

*Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?*

The PAACE consortium has decided to utilize the direct funding model. Collectively, the PAACE members have agreed to appropriate amounts to distribute to each member based on activities, objectives and goals set forth by all constituent groups. Fiscally, each member will be responsible for managing their individual allocation, certify and report back to the PAACE consortium. Fiscal reports and updates will be provided at each consortium meeting to ensure the PAACE is on task with stated plans. With regard to State reporting, grant expenditures will be provided by each member to the PAACE leadership and submitted to the State.

## Member Allocations

### Member Allocations

*In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.*

	2015-16	2016-17	2017-18
Total AEBG Funds	\$13,851,965	\$13,904,368	\$13,904,368
Total Allocated to Members	\$7,049,086	\$13,904,368	\$13,904,368
<b>Total Remaining</b>	<b>\$6,802,879</b>	<b>\$0</b>	<b>\$0</b>

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
Norwalk-La Mirada Unified School District	\$3,975,970	\$3,963,097	\$3,963,097
Downey Unified School District	\$1,353,517	\$1,353,517	\$1,353,517
Bellflower Unified School District	\$12,000	\$25,000	\$25,000
Cerritos Community College District	\$1,707,599	\$491,812	\$491,812
ABC Unified School District	\$0	\$8,070,942	\$8,070,942
<b>Total</b>	<b>\$7,049,086</b>	<b>\$13,904,368</b>	<b>\$13,904,368</b>

### Allocation Changes

*Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.*

No changes. The allocations remain consistent with previous years for each member.

### Consensus and Approval

*Describe how you arrived at consensus and approval of the allocations provided in the table above.*

All decisions were arrived by consortium consensus. Decisions for activities and funding allocations reflect the PAACE work plan and collective input from members, partners, staff, students and other constituents.

## Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

1. Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
2. Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

**Please select from the following options:**

- ☐ Print and Sign  
☒ Digital Signature

*Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.*

### Signature Block

Norwalk-La Mirada Unified School District



Sharon Renfro Todd

Downey Unified School District



Blanca Rochin

Bellflower Unified School District



Patrick Dixon

Cerritos Community College District



Graciela Vasquez

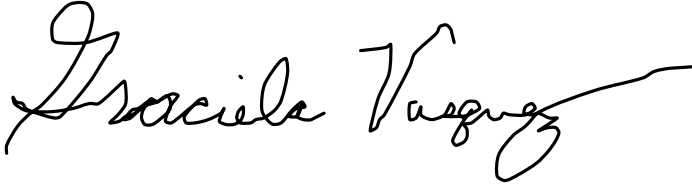
ABC Unified School District



☐ Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Graciela Vasquez	Approved	03/14/2017 12:41pm

Signature

A handwritten signature in black ink, appearing to read "Graciela Vasquez", with a long horizontal flourish extending to the right.