



**AEBG**  
PARTNERING FOR A STRONG  
CALIFORNIA WORKFORCE

**ADULT EDUCATION BLOCK GRANT**  
**REGIONAL CONSORTIUM FUNDING**  
**ALLOCATION AGREEMENT**

<b>Board of Governors, California Community Colleges Chancellor's Office (CCCCO)</b>	<b>Entity:</b>	FEATHER RIVER CCD
	<b>Allocation Number:</b>	15-328-114

<b>AEBG Program Regional Consortium Funding Appropriation</b>	<b>Funding Fiscal Year:</b>	2015/16
	<b>Total Funds Allocated:</b>	\$ 123,711

Adult Education Block Grant (AEBG) Program Data and Accountability funding is to be used in accordance with AB104 Legislation Section 40, §84920. A consortium receives its apportionment on the condition it submits a budget and a workplan, by February 20, 2017, that complies with the legislative intent provided in §84920(a-f) and program instructions issued by the AEBG Office.

AEBG Data and Accountability funding will be disbursed by June 30, 2016. Activities must end by December 31, 2017. A final report is due in January 2018, with the close out report due the following month.

The Consortium agrees, in receiving its apportionment, to adhere to any additional restrictions, funding reductions, limitations or conditions that may affect the provisions, term, or funding of this agreement in any manner. The parties hereby agree that the AEBG Office will notify the consortium of any such changes in writing.

**STATE OF CALIFORNIA-CCCCO**

<b>AEBG Monitor:</b> Neil Kelly (916) 324-8895 <a href="mailto:nkelly@cccco.edu">nkelly@cccco.edu</a>	<b>Agency Address:</b> 1102 Q Street, Suite 4400 Sacramento, CA 95811-6539
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Updated 12/5/2016

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PROJECT: ADULT EDUCATION BLOCK  
GRANT

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-114

### CONTACT PAGE

Entity:	FEATHER RIVER CCD		
Address:	570 Golden Eagle Ave.		
City:	Quincy	State:	CA
		Zip:	95971

<b>Project Director</b> <i>(Person responsible for conducting the daily operation of the allocation)</i>			
Name:	Pamela Crespin, Ph.D.	Phone:	530-283-0202 x 352
Title:	Director	Fax:	530-283-3575
E-mail Address:	pcrespin@frc.edu		

<b>District Chief Business Officer</b> <i>(or authorized designee)</i>			
Name:	James Scoubes	Phone:	530-283-0202 x 270
Title:	Chief Financial Officer	Fax:	530-283-3575
E-mail Address:	jscoubes@frc.edu		

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PROJECT: ADULT EDUCATION BLOCK  
GRANT

ENTITY: FEATHER RIVER CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-114

**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	123,711
1000		\$	-
		\$	-
		\$	-
		\$	-
2000		\$	-
		\$	-
		\$	-
		\$	-
3000	Employee Benefits	\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
4000	Supplies and Materials	\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-

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ENTITY: FEATHER RIVER CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-114

**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	123,711
5000	<b>Other Operating Expenses and Services</b>		
	<b>5050 Consultants &amp; Contractors:</b>		
	CalJOBS Adult Ed modification \$4,100	\$	4,100
	Initial WIOA Training for CBO service providers	\$	5,400
	Consultation & Development of common forms and processes	\$	6,900
	CalJOBS data base use	\$	43,068
	Student data review, input and reporting	\$	24,402
	Regional Student Support Coordinator	\$	33,950
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
6000	<b>Capital Outlay</b>	\$	-
		\$	-
7000	<b>Other Outgo</b>	\$	-
<b>TOTAL DIRECT COSTS:</b>		\$	117,820
<b>TOTAL INDIRECT COSTS - ENTER AMOUNT:</b>		\$	5,891
<b>TOTAL COSTS:</b>		\$	123,711

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**PROJECT: ADULT EDUCATION BLOCK GRANT**

**ENTITY: FEATHER RIVER CCD**

**FISCAL YEAR: 2015/16**

**ALLOCATION NUMBER: 15-328-114**

**APPLICATION BUDGET SUMMARY**

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

Object of Expenditure	Classification	Line	TOTAL PROJECT BUDGET REQUESTED	
			\$	123,711
1000	INSTRUCTIONAL SALARIES	1	\$	0
2000	NONINSTRUCTIONAL SALARIES	2	\$	0
3000	EMPLOYEE BENEFITS	3	\$	0
4000	SUPPLIES AND MATERIALS	4	\$	0
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	117,820
6000	CAPITAL OUTLAY	6	\$	0
7000	OTHER OUTGO	7	\$	0
<b>TOTAL DIRECT COSTS:</b>		8	\$	117,820
<b>TOTAL INDIRECT COSTS:</b>		9	\$	5,891
			\$	0
<b>TOTAL COSTS:</b>		10	\$	123,711

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

**Project Director:**

**Name:** Pamela Crespin, Ph.D.

**Title:** 530-283-3575

**Authorized Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**District Chief Business Officer (or authorized designee):**

**Name:** James Scoubes

**Title:** Chief Financial Officer

**Authorized Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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PROJECT: ADULT EDUCATION BLOCK GRANT

ENTITY: FEATHER RIVER CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-114

**Statement of Work (Annual Workplan)  
Objectives**

**Objective:** 1  
Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.1	Regional Student Support Coordinator	1. Support funded CBOs in the development of WIOA-based Individual Student Education/Employment plans 2. Track each student's progress through the regional system, based on their Education/Employment plan 3. When indicated, assist with changes/adjustments to a student's Education/Employment plan 4. Track, outreach, counsel and support students, in order to promote retention and success	Hired and performing duties October 2016	AFWD
1.2				
1.3				

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-114

**Statement of Work (Annual Workplan)  
Objectives**

**Objective:** 1  
Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.4	Initial WIOA Training	Provide training in the WIOA program to representatives of the funded CBO providers and the public	Conducted June 2016	Pamela Crespin  AFWD  CBO Awardees
1.5	Program Development	Develop and implement common WIOA-based forms and procedures, including:  Student Intake Student Assessment Student Education/Employment Plan Student Case Management Student Progress & Referral (across projects) Student Education/Employment Plan Update	Completed September 2016	Pamela Crespin  AFWD
1.6	Data Gathering	Establish procedures and deadlines for retrieving appropriate data from each project.	Implemented October 2016	Pamela Crespin  AFWD  CBO Awardees

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FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-114

**Statement of Work (Annual Workplan)  
Objectives**

**Objective:** 1  
Respond to the short term data reporting needs required by AB 104.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
1.7	"Integration = Seamless Transitions" Training	Train funded CBOs in the program's new common forms and processes	Conducted October 2016	Pamela Crespin  AFWD  CBO Awardees
1.8	Project Data Gathering and Review	1. Schedule and implement monthly interactions with each awardee to assure timely and accurate monthly data reporting for each project.  2. Awardees use common instruments to gather and submit data on or before the monthly deadline.	1. Implemented October 2016  2. Implemented October 2016	Regional Student Support Coordinator  CBO Awardees
1.9	Data input and reporting	1. Monthly input of all data for all funded projects  2. Monthly output of reports to OnRamp and awardees	1. Implemented November 2016	AFWD

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ENTITY: FEATHER RIVER CCD

FISCAL YEAR: 2015/16

ALLOCATION NUMBER: 15-328-114

**Statement of Work (Annual Workplan)  
Objectives**

**Objective:** 2  
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.1	Program Development (Restructuring)	Develop and implement common WIOA-based forms and procedures, including:  Student Intake Student Assessment Student Education/Employment Plan Student Case Management Student Progress & Referral (across projects) Student Education/Employment Plan Update	Completed September 2016	Pamela Crespin  AFWD
2.2	Data Gathering	Establish procedures and deadlines for retrieving appropriate data from each project	Implemented October 2016	Pamela Crespin  AFWD  CBO Awardees
2.3	"Integration = Seamless Transitions" Training	Train funded CBOs in the program's new common forms and processes	Conducted October 2016	Pamela Crespin  AFWD  CBO Awardees

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ALLOCATION NUMBER: 15-328-114

**Statement of Work (Annual Workplan)  
Objectives**

**Objective:** 2  
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.4	Project Data Gathering and Review	1. Schedule and implement monthly interactions with each awardee to assure timely and accurate monthly data reporting for each project.  2. Awardees use common instruments to gather and submit data on or before the monthly deadline.	1. Implemented October 2016  2. Implemented October 2016	Regional Student Support Coordinator  CBO Awardees
2.5				
2.6				

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**Statement of Work (Annual Workplan)  
Objectives**

**Objective:** 2  
Foster regional and local system integration efforts pertaining to assessment and intake of adult students.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
2.7				
2.8				
2.9				

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**Statement of Work (Annual Workplan)  
Objectives**

<b>Objective:</b> <u>3</u>
Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.1	Contract Alliance for Workforce Development (AFWD) to align OnRamp's student data collection and reporting with AEBG requirements.  AFWD will work with Feather River College, Northern Rural Training and Employment Consortium (NoRTEC) and all adult education grant awardees to ensure participant data is collected and input into the Management Information System (CalJOBS) for timely and accurate reporting to the CCCCCO's AEBG office.	AFWD submit "Adult Education WIOA-Based Data & Accountability Alignment Plan" for approval and implementation	Approved & implemented July 2016	Pamela Crespin  AFWD
3.2	Database modification	Modify CalJOBS for student data input and reporting	Completed September 2016	AFWD
3.3	Data input and reporting	1. Monthly input of all data for all funded projects  2. Monthly output of reports to OnRamp and awardees	1. Implemented November 2016	AFWD

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**Statement of Work (Annual Workplan)  
 Objectives**

**Objective:** 3  
 Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.4				
3.5				
3.6				

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**Statement of Work (Annual Workplan)  
 Objectives**

**Objective:** 3  
 Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
3.7				
3.8				
3.9				

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FISCAL YEAR: 2015/16

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**Statement of Work (Annual Workplan)  
 Objectives**

**Objective:** 4  
 Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.1	Initial WIOA Training	Provide training in the WIOA program to representatives of the funded CBO providers and the public	Conducted June 2016	Pamela Crespin  AFWD  CBO Awardees
4.2				
4.3				

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**Statement of Work (Annual Workplan)  
Objectives**

**Objective:** 4  
Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.4				
4.5				
4.6				

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**Statement of Work (Annual Workplan)  
Objectives**

**Objective:** 4  
Align efforts under the WIOA.

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
4.7				
4.8				
4.9				

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**Statement of Work (Annual Workplan)**  
**Objectives**

Objective: 5

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.1				
5.2				
5.3				

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**Statement of Work (Annual Workplan)**  
**Objectives**

Objective: 5

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.4				
5.5				
5.6				

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**Statement of Work (Annual Workplan)  
Objectives**

Objective: 5

#	Activities	Performance Outcomes	Timelines	Responsible Person(s)
5.7				
5.8				
5.9				