



Consortium Fiscal Administration Declaration

INSTRUCTIONS: The form below has been partially completed based on information provided from your Consortium Annual Plan and prior year's Consortium Fiscal Administration Declaration. Please carefully review and update each section. You may save your progress by clicking the **Save** button at the bottom of the page. When you have completed all sections, click **Submit** and follow the prompts to finalize your 2017-18 Consortium Fiscal Administration Declaration.

Click on the **Consortium Information** header to begin.

Consortium Information

26 Long Beach

Address

[1305 East Pacific Coast Highwa](#)

Street Address

Logo

If your consortium has a logo, please upload it here.

Files must be in .png format.

[remove](#)

Street Address 2

[Long Beach](#) [CA](#) [90806](#)

City

State

Zip

Website

www.longbeachae.com

Primary Contact

[Stephanie](#) [Lewis](#)

First

Last

Primary Contact Email

slewis@lbcc.edu

Certifying Official / Coordinator

[John](#) [Thompson](#)

First

Last

Certifying Official / Coordinator Email

jthompson@lbcc.edu

Consortium Membership

Member Representation

List Consortium Member agencies planning to participate in the 2017-18 program year. For each Member listed, please provide the name and contact information for the Member Representative authorized to approve allocations on behalf of each Member agency. Signatures from each of these individuals will be required in order to complete your 2017-18 CFAD.

Member Agency	Member Representative	Email	Phone	Approved
This Consortium is direct funded				
Long Beach School for Adults	Carol Ortega	cortega@lbschools.net	(562) 997-8122	07/01/2015
Long Beach City College	Stephanie Lewis	slewis@lbcc.edu	(562) 938-3330	05/09/2016

Organizational Chart

Attach your current Consortium organizational chart. Show member reporting and fiscal agency relationships, key partners, as well as other stakeholder groups as applicable.



Fiscal Management

Funding Channel

AB104 legislation states that each Consortia may decide to designate a fiscal administrator to receive and distribute AEBG funds. If a member agency is chosen to be the fund administrator, the member shall commit to developing a process to apportion funds to each member of the consortium pursuant to the consortium's adult education plan within 45 days of receiving funds appropriated for the program. This process shall not require a consortium member to be funded on a reimbursement basis.

Please select the option that best describes how funding should be disseminated to your Consortium from the state.

- The consortium has designated a fiscal agent
- The consortium has chosen direct funding

Rationale

Provide details regarding the rationale for your fiscal structure decision. How did you arrive at the decision? What were the overwhelming benefits to using this structure?

By choosing direct funding this will provide the most effective means in providing allocated funds to the members of the consortium.

Fiscal Management Approach

Whether using a fiscal agent or direct funding model, describe how you are fiscally managing your block grant. How are you rolling up grant expenditures to report to the State?

The Adult Education Director will work with the consortium administrators to manage the block grant. The Adult Education Director will be responsible for grant expenditures spend down. Input from the Working Group will be used to provide guidance to determine the spend down of budget based on allowable expenditures and program objectives.

Member Allocations

Member Allocations

In the table below, provide approved funding allocations to each Consortium Member by program year. Total allocations must equal the total AEBG funds allocated to the Consortium for each fiscal year.

2015-16 2016-17 2017-18

Total AEBG Funds	\$2,204,503	\$2,270,560	\$2,270,560
Total Allocated to Members	\$2,204,503	\$2,270,560	\$2,270,560
Total Remaining	\$0	\$0	\$0

Member Agency	2015-16 Allocation	2016-17 Allocation	2017-18 Allocation
This Consortium is direct funded			
Long Beach School for Adults	\$1,102,252	\$1,135,280	\$1,135,280
Long Beach City College	\$1,102,251	\$1,135,280	\$1,135,280
Total	\$2,204,503	\$2,270,560	\$2,270,560

Allocation Changes

Please describe any significant changes in allocations to members made for the 2015-16 and / or 2016-17 program years.

There have been no significant changes to members allocations outside of each member becoming directly funded.

Consensus and Approval

Describe how you arrived at consensus and approval of the allocations provided in the table above.

Consensus and approval of allocation schedule was based on the program needs of each member.

Certification and Submission

Consortia must obtain signatures from each participating Member Agency certifying their acknowledgement and approval of the annual Member Allocations provided herein. The AEBG Web Portal provides two options for submitting these signatures:

- Digital signatures may be submitted directly by clicking on the signature blocks below, and signing using a stylus or mouse; or
- Consortia may alternately provide a scanned printout of their approved CFAD, replete with Member Signatures, via the upload link on the Certification Page.

Please select from the following options:

- Print and Sign
 Digital Signature

Please note: your 2017-18 CFAD may not be processed until all signatures from Member Agencies have been provided.

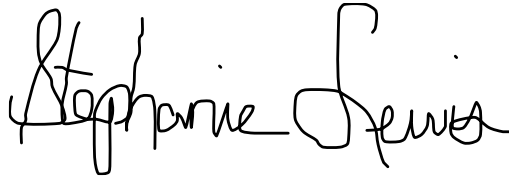
Signature Block

This Consortium is direct funded

Long Beach School for Adults

Carol Ortega

Long Beach City College



Stephanie Lewis

[cfad20172018.pdf](#)

Click to indicate you are ready to Submit your 2017-18 CFAD

Applicant	Status	Date
Stephanie Lewis	Approved	03/17/2017 8:09am

Signature

